# **Advanced Government Purchasing System**

### **USER GUIDE SECTION 19**

### **Systems Administration**

# **Section 19 Systems Administration**

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Introduction

### INTRODUCTION

### **Purpose**

This section addresses Systems Administration in AGPS. The purposes of Section 19 are:

- ! To provide a structured document to be used for Systems Administration within AGPS.
- ! To provide concepts for Systems Administration within AGPS.
- ! To provide procedures for Systems Administration within AGPS.
- ! To provide data entry instruction by screen for Systems Administration within AGPS if applicable.
- ! To provide documentation and instruction for processing of as required reports for Systems Administration in AGPS.

All of the basic information required for Systems Administration within AGPS is contained within this section.

#### **Structure**

This section is comprised of a minimum of 4 chapters. Chapter 1 addresses Concepts, Chapter 2 addresses procedures, Chapter 4 addresses the documents (screens), and Chapter 6 addresses the reports. Each chapter will contain a table of contents for that chapter for ease of reference and location of desired information.